

Paediatric Intensive Care Society

21 Portland Place
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Paediatric Intensive Care Society

Council Meeting

20 June 2018

MINUTES

	MINUTES	ACTIONS
1	<u>Attendees (register appended)</u> Apologies included in register	
1b	<u>Declaration of interests</u> No declarations of interest were recorded	
2	<u>Minutes from last meeting and action log (P-M F)</u> The minutes from the last meeting were accepted as an accurate record. Review actions/ action log: <ul style="list-style-type: none">- P-M F has requested NHSE team to present at this council and at Directors/ matrons meeting (see later)- still require update from Cactus re. mentorship / governance strategy before formal endorsement- specialist societies all approached and asked to attend future Council meetings in diarised fashion- council media officer post: P-MF to request EOI from council member (to then undertake media undertaking)	JF agreed to chase
3	<u>President's Report (P-M F)</u> <ul style="list-style-type: none">• RCPCH would like to identify a specific individual to represent HDU in council. M. Linney (registrar) has agreed to do this for interim period.• RCPCH aware of great pressure on paediatricians at present time in relation to AE & CG case. P-M F feels too much focus on conflict. Need to 'normalise' end of life discussions. RCPCH has set up a group (chair Russel Viner) that aims to establish support framework for paediatricians and parents. P-M F and Joe Brierley have attended first meeting.• NHSE, RCPCH, NHSI establishing a working party/ program to develop a PEW system. P-M F	

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	<p>on steering group. Aim to create a master dataset and traffic light scoring system. Another work stream to look at how college will introduce outcomes into practice. RCGPs invited. HEE still to be invited.</p> <ul style="list-style-type: none"> • GPICS standards document. PICS asked to update paediatric section. JVP leading but work slow. • National psychological stress survey completed. Council thought appropriate to ask David Inwald to come to Sept council meeting to present summary results. • P-MF beginning final year of Presidency. P-M F to invite council members for EOI by end July for planned announcement September AGM. • Government consultation on the CEMIPP report. Council supported Meningococcal Research Foundation position statement. 	JF to d/w David
4.	<p><u>Mike Linney (Registrar RCPCH)</u></p> <ul style="list-style-type: none"> • Wide ranging discussion about a RCPCH HDU rep on PICS council • ML asked whether PICS wanted to have a RCPCH rep on council in addition to a HDU rep. Questioned whether the former might be the RCPCH rep on the paediatric CRG committee (which is ML) and/or the PICS CRG. P-M F thinks a RCPCH rep on council might be a good idea. • ML agreed to attend September Council meeting unless someone else nominated by then 	JF/ P-M F / ML to have a conference call to discuss further
5.	<p><u>National PIC review (GP/ JH)</u></p> <ul style="list-style-type: none"> • GP gave presentation (circulated) • Admission that there were limitations to interpretation of data. Plan to undertake enhanced data scrutiny on LTV patients. • Focus of NHSE team is to make PCC networks functional • Council expressed wide-ranging concerns: <ul style="list-style-type: none"> - lack of transparency in notes from steering group meetings - use of HRG tariff as payment portal to dictate patient flow - unrealistic time frame for networks • NHSE team assured council that there was no intention to dictate where patients within a network were to be managed. View expressed that possible benefits to be derived from local hospitals being paid for HDU work. 	

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	<ul style="list-style-type: none"> • NHSE team agreed to be more transparent relating to notes of steering group meetings • NHSE team agreed to place updated slide sets on national PCC review website. <p><i>Reflection post presentation: PICS sceptical resources available for networks; still unclear what recommendations national review is making; await presentation from PW at directors meeting</i></p>	
6.	<p><u>Nutrition special interest group proposal (Jason Beyers)</u></p> <ul style="list-style-type: none"> • JB Bristol presented proposal. Council supported establishment PICS nutrition special interest group. • Council requested all members of special interest group to also be members of PICS. (? affiliate members) • Chair subgroup to have 3 year tenure. • Plan for special interest group to have first meeting at September ASM. • PICS would support an MDT study day 	JB/ LT to write ToR. Need to also put announcement / text on website.
6.	<p><u>Secretary's Report (JF)</u></p> <ul style="list-style-type: none"> • Agenda for Directors/ Matrons meeting agreed (although flexibility re. timing) • 'Spotlight on Paediatrics' RSM meeting – JF summarised purpose of meeting and next steps • Draft Privacy Agreement discussed. BS raised issue that PICS privacy statement should also cover data sets special interest groups. Need to also build into Very Connect functionality. • National 'fatigue' survey supported • British Association Dermatologists Steven Johnson Syndrome consultation – JF requested feedback • Council agreed role of 'compliance officer' on council should be the Hon Sec's 	
7.	<p><u>Membership report</u> – no update</p> <ul style="list-style-type: none"> • JF stated that communication had been circulated to all units re. link persons with several responses to date. Need to develop members domain on website. JF will communicate with JP in advance of Directors meeting. 	Membership reports to come to future council meetings
8.	<p><u>Conference Report (PM)</u></p> <ul style="list-style-type: none"> • PM stated risk to trade income consequent upon expectations regarding enforcement new European legislation. Hopes to still secure symposia with Vocera, F&P, and Gettinge. P-M F 	

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	<p>advised we also approach Zoll.</p> <ul style="list-style-type: none"> • Reimbursement faculty fees Cactus masterclass. Council agreed: 2 days registration, 1 night accommodation, and travel expenses. All must be PICS members. • Agreed to extend abstract deadline by 1 week. 	
9.	<p><u>PICS study group (BS)</u></p> <ul style="list-style-type: none"> - Dr Intikhab Zafurallah nominated to represent PICS council on WFPICCS council. 3 yr tenure. Council agreed that normal precedent was for Council to seek EOI from council for such positions. Council requested Zaf to be co-opted to council, to be a PICS member, and to report regularly to council. - Membership remains strong with 130 members (note some are not full PICS members and might not be appropriate for all to be. Need to explore the use of associate member where appropriate) - Successful PICS-SG meeting in May in London. Large portfolio of NIHR funds studies, which is excellent. However also leading to some capacity issues with a number of studies in similar patient group (eg ventilated/respiratory). We are adopting the adult ICS strategy for prioritisation of PICS-SG Studies. BS to forward this document when ready to council. - PICS-SG need to develop a more formalised research/pics academic mentorship scheme for early career researchers (it already exists informally, but would benefit from some additional support & recognition). - BS looking to invite a trainee member to be a 'lead' trainee PICS-SG member (to help with some organisational aspects, gain experience and also to benefit from the mentorship process above). - PICS-SG also undertaking a prioritisation exercise which will feed back to Bristol PICS conference (Lyvonne Tume, Julie Menzies, Sam Ray and BS). 	
10.	<p><u>Treasurers report and Finance (AH/JS)</u></p> <ul style="list-style-type: none"> • Increased AAGBI office costs need to be kept under review but expectation that these will decrease with Very Connect contract although there might be some transition costs. • No-one has come forward to claim awards for research grants despite AH contacting their R&D 	AH to request AD to follow-up

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	<p>departments.</p> <ul style="list-style-type: none"> • 'Final' profit from Nottingham meeting circa £18000. Still though some debtors that need chasing. P-M F stated that if trade companies we should simply inform them that PICS will not be inviting them to ASM again. Council agreed to return 10% profit to N'ham. • Next council meeting need to decide how we choose next Conference organiser. LP requested to present short paper on approach to decision as agenda item. 	<p>LP to present options paper next council paper regarding PICS conference organiser</p>
11.	<p>Website (Ram)</p> <ul style="list-style-type: none"> • Ram has liaised with PCCM and Very Connect as per action last meeting. PCCM resisting our request to change over to online electronic subscription only. Council view that we should plan to terminate contract with PCCM in December and communicate that fact to PCCM. • James has liaised with Infant journal. They are unable to accommodate electronic only platform. Council agreed to end membership offer with Infant journal. • Need to plan conference call with Very Connect to discuss progress. Need assurance that our data remains secure if 'cloud' goes down. Invite Adam (JS2) to be on conference call. 	<p>Ram to email membership summarising council's intentions re. PCCM and approach to ORVID.</p> <p>JF to liaise with Infant journal re. Intentions to stop subscription.</p> <p>JF to set up conference call with Very Connect.</p>
12.	<p>Nursing report (YH)</p> <p>-PICS-E courses. 30 people have been through education courses on 5 centres (B'ham, N'ham, Oxford, Manchester, L'pool, Leeds). Plan for Bristol to join - papers have been circulated for approval and expected to be signed off in September; they will then detach from University. Evalina have expressed an interest to join next. Some minimal cost attached to AAGBI for running these courses</p> <p>- Council supported intention to move to bi-annual peer review process and request feedback from courses themselves.</p> <p>- HDU (level1/2) courses. PICS-E group have developed standards. Council formed view that Course organisers should be PICS members while other attendees affiliate/associate members. Council thought that formal QA is necessary for course centre approval but formal yearly peer review will not necessary for HDU courses. Suggested that all centres who register to be a course provider should be charged £500. Plan to pilot HDU course in a few</p>	<p>YH to circulate HDU course standards to council and place on website</p> <p>FL/RM to bring paper on associate/affiliate membership to PICS directors/ matrons paper to seek sign-off proposal</p>

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	<p>centres. Birmingham have volunteered, to pilot from September 2018.</p> <ul style="list-style-type: none"> - FL announced this was her final meeting. Council thanked Fiona for her dedicated support of PICS over many years. Fiona still planning to undertake survey of nursing establishment in level 3 centres to identify workforce gaps. - Manchester ran a successful nurse study day on May 3rd 	
13.	<p><u>NODC update (CW)</u></p> <ul style="list-style-type: none"> • CW reported NHSBT had a very good brain stem testing video. Council in support of this being placed on website but important to view it first 	CW to forward BSD testing teaching video to officers
14.	<p><u>APA update (JS)</u></p> <ul style="list-style-type: none"> • JS has taken over from Karen. Council welcomed John. • JS mentioned that visit by PW/ NHSE team to ICS raised some alarm bells. Concerns have been raised around managing sick children in adult ICUs or paediatric HDUs by adult intensivists and anaesthetists in DGHs. There was recognition of the need for a realistic timeline for implementation, and of the importance to continue to send a clear message to NHS England about this and the involvement of multiple specialties and nursing staff. However, a lot will fall on general anaesthetists as a back-stop. Very little remains clear about about Surgical Review. The use of NHS passports has been mentioned as a mechanism to circumvent need for honorary contracts. • APA was aligned with PICS in terms of seeking to see change in RCoA curriculum to enable more anaesthetists to progress into paed anaesthesia and PICU. CS and CG met in March with representatives of the RCoA curriculum committee, FICM and PICS, to discuss training needs for the next generation of anaesthetists. Received positive feedback regards this and the APA now hopes that this will feed into the curriculum review process. Ongoing discussion with LB regarding training in paediatric anaesthesia in curriculum and the need to consider emphasising the importance of this for all 	

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	<p>trainees.</p> <ul style="list-style-type: none"> • AAGBI Fatigue Survey for consultants due out very soon (mid-June). Fatigue survey for SAS doctors to follow in due course. • GDPR. JS mentioned that AAGBI had given good advice re. data protection implications GDPR. APA have decided to proceed with soft 'opt-out' option. 	
15.	<p><u>Trainees report (DB)</u></p> <ul style="list-style-type: none"> • Masterclasses - There have been a number of PICS masterclasses this year – all of which have been high quality and well attended. 23rd February 2018 – Newcastle Masterclass - “Bone marrow, kidneys and a little heart”. 1st May 2018 – Cambridge Masterclass – “Trauma and neurocritical care for the intensivist”. 4th & 5th June 2018 – Birmingham Summer Masterclass • There are a number of one-day masterclasses in the pipeline (Evelina, Southampton, Liverpool and Yorkshire) and the 2019 Summer Masterclass will be hosted by Manchester. • RCPCH PICMISAC - Carla will be attending the RCPCH PICMISAC meeting 21/06/18 and will report back to council at the ASM in Bristol. • WFPICCS 2018 - The World Congress was well attended by paediatric intensive care trainees from across the country. • PICS Survey Monkey - DB had query around trainees gaining access to PICS survey monkey account 	DB to discuss directly with Ram
16.	<p><u>PIC MISAC (MB)</u></p> <ul style="list-style-type: none"> • Next meeting 21/6/18. • CACTUS still working out governance processes to allow endorsement by PICS. • Curriculum review by RCOA ongoing. Possible route into PICM from anaesthetics through 'credentialling'. 	
13.	<p><u>Science and Education (AD report)</u></p> <ul style="list-style-type: none"> • PICS S&E committee have awarded 1 research and 1 travel grant this year- research grant went to Mark Peter's team from GOSH and travel grant to Lyvonne Tume from Bristol • The second call has gone out for 1 research and 1 travel grant- results will be declared at the Bristol conference 	

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	<ul style="list-style-type: none"> • There seems to be a lack of clarity as to how the winners can claim their grant funds. We will be now drafting something to this effect to be incorporated in the application itself so that the applicants are clear that if successful, they will need to approach the PICS office with the letter, and funds will be released • We have at this point in time 132 abstracts submitted which is as good as Birmingham, up on Southampton and down on Nottingham at the same stage. We have extended the date of submission by 1 week till 25th June but will try and declare the results on the same date as decided before - 23rd July • We are liaising with liver/gastro and A and E for partnership for RCPCH 2019- will keep you all posted • First meeting for PICS-PCICS took place at the Brompton a couple months back, will be setting up regular meetings in the future 	
15	<p><u>AOB</u></p> <ul style="list-style-type: none"> • Council agreed to extend meeting in future to 15.30 hrs as always slightly time pressured • JP announced his intentions to step down. His tenure as VP comes to an end this year.. Council thanked JP for his dedicated support of council activities over many years. • Need to update trustee information on website 	JF to liaise with Paul Wood
4	<p><u>Dates of future meetings (2018)</u></p> <ul style="list-style-type: none"> • Wednesday 11th July 2018 – 1000-1600 (Intavent room for Nurses and PIC Directors Meeting) • Wednesday 19th September 2018 PICS ASM Bristol • Thursday 13th December 2018 – 1115-1500 (Portex room for Council Meeting) 	

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Action Log

Number	Date	Action	Person Responsible	Update
2.	20/6/17	End of life decision-making framework: develop standard practical guidance.	JF to liaise with JB	JF has talked at CHELSIG. Possible plans to convene a special meeting. UPDATE. RSM/RCPCH convened meeting held 17/4/2018. 2 nd meeting planned June
3	20/6/17	RCPCH to nominate HDU rep to council	P-M F	M.Linney attended June meeting (see notes)
5.	20/06/17	Specialist societies to write Terms of Reference	JF	Part complete
7.	11/10/16	MIST standardised infusion policy – still to come to Council for sign off	P-M F/Council	
9.	12/10/17	Prepare proposal for PICS- E HDU course.	YH/FL	20/6 Standards developed. To be circulated to council and placed on website
10.	12/10/17	Prepare proposal for increased monies towards research and travel grants.	AD	
11.	20/06/18	PICS membership group to take forward PICS associate membership opportunity. Bring as agenda item to July Directors/ Matrons meeting	JP / FL	20/6 JF/ FL discussed at June meeting
12.	20/3/18	Council to re-engage with lay member	JF	

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Attendees and Apologies

	Present	Apologies
Trustees		
Peter-Marc Fortune (Pres)	Yes	
Peter Wilson (Past-pres)	No	No
Jeff Perring (Vice-pres medical)	Yes	
Fiona Lynch (Vice-pres nursing)	Yes	
James Fraser (Hon Sec)	Yes	
Adrian Humphry (Treasurer)	Yes	
P Ramnarayan (Website/Retrieval)	Yes	
John Papachan (Membership and APA rep)	No	Yes
Margarita Burmester (Med rep)	Yes	
Sarah Mahoney (Med Rep)	No	Yes
Yvonne Heward (Nurse rep)	Yes	
Lynda Pitilla (Conference liaison)	No	Yes
Carli Whittaker (Nurse rep)	Yes	
Simon Gates (AHP rep)	No	Yes
Carla Lilleker (PICS Trainees rep)	No	Yes
David Bird (PICS Trainees rep)	Yes	
Co-opted		
Akash Deep (PICS-S&E)	No	Yes
Ajay Desai (PICS-S&E)	No	No
Barney Scholefield (PICS-SG)	Yes	
Carl Waldmann (ICS)	No	No
John Smith (APA)	Yes	
Kate Brown (cardiac)	No	No
Yamuna Thiru (ECLS committee)	No	Yes
In attendance		
Adam Gibbs (JS2)		
Gale Pearson (NHSE)		
Janette Harper (NHSE)		
Mike Linney (RCPCH)		
Jason Beyers (Bristol)		

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