

Paediatric Intensive Care Society

21 Portland Place
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Paediatric Intensive Care Society

Council Meeting

24 March 2017

MINUTES

	MINUTES	ACTIONS
1	<u>Attendees (register appended)</u> Apologies included in register	
1b	<u>Declaration of interests</u> No declarations of interest were recorded	
2	<u>Minutes from last meeting</u> The minutes from the last meeting were accepted as an accurate record.	
3	<u>President's Report (P-M F)</u> <ul style="list-style-type: none"> • PCC review – timescale accepted to be too short. Recommendations planned to come out Autumn. Emphasis on keeping care local. 10% patients occupy 60% bed days. Emphasis on networked working. (SW and NE exemplar. Presentations from NHSE meeting will be published and circulated via P-M F with follow up survey. Will plan to agenda at nurse managers meeting. • CRG – 1st meeting held in February. View that ECMO standards should sit in PICS. Discussion around proposed CQUIN for collecting PCCMDS data from local DGH's. • Winter surge planning – P-M F hoping to lead on a more co-ordinated surge policy for 2017/18. • Press releases over winter – No comment received following Observer article • ESPNIC standards – Hyperlink was circulated with agenda for meeting. Need to give JB feedback. http://espnice.org/About/ESPNIC-Standards-for-End-of-Life-Care 	<p>P-M to circulate slides from NHSE meeting and bring further update to nurse manager's meeting</p> <p>Council to email P-M F feedback on draft ESPNIC standards.</p>

Council Officers

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	<p>http://espnice-online.org/About/ESPNIC-Rights-of-the-Child-for-critically-ill-children-adaptation-for-ICU</p> <ul style="list-style-type: none"> • Other <ul style="list-style-type: none"> - MIST are gradually achieving consensus regarding standardised infusion concentrations. - P-MF has recently liaised with SPK with respect to an HDU meeting. He thinks there may be an opportunity to develop a collaborative relationship with company for future meetings. - National cardiac arrest audit now published. Has data going back 5 years. Please view on NCA website. - RESPECT process launched 28/2/17. CYPACP and RESPECT approach needs to be co-ordinated. JF noted that endorsed by PICS but uncertain whether formally presented at Council. Agreement that in future all 'national' work led by Council members needs to come before council before formal PCIS endorsement. - P-M F has received letter from Kate Parkins/Sarah Santo in Liverpool NWTS about RCOA stance on non-medical prescribing of appropriate drugs. Seems to be a 'local' problem. Council view that RCOA position unreasonable. 	<p>P-M F to bring paper to next meeting</p> <p>JP to write to Central Manchester NHS Foundation Trust (cc. Kate Parkins)</p>
4	<p><u>Secretary's Report (JF)</u></p> <ul style="list-style-type: none"> • Council acknowledged receipt of PICS records management policy (approved), PICS membership report, and PICS membership development papers. • Council supportive of membership development plan. SG advocated for role of trainees link person. YT stated that KB had done a survey of linkman role in anaesthesia and that she believed it to be v. successful. JP expressed surprise that individual units so poorly represented across all staff groups. BS emphasized need to promote PICS benefits (all agreed with this point) e.g. trainee and nurse education meetings now free • PTSD survey update. JF updated Council on progress. Several teleconference meetings held. Pilot PTSD/moral distress/ burnout survey completed St Marys. Led by Gareth Jones. Intention to share definitive survey with PICS-SG before roll out. • National ACCEA round. In process. JF has written 'standard operating policy' for PICS approach to future rounds. Will agenda at next Council meeting. • PICS Council officers' and co-opted members queries. – Andrea McCarthur no longer on Council. Madeleine Wang previously a lay member (no longer thought to attend). Simon Courtman previously APA rep (now 	<p>Council to email JF with suggestions regarding existing plus possible future benefits PICS membership</p> <p>All specialist society groups to please draw up Terms of Reference (PR to email JF list of all subgroups)</p>

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	<p>KB). AD/AP finished their terms in December but happy to continue. Fiona Lynch to take up position again as V-P as of Sept 2017 and YH to step into Nurse/AHP member 2 position.</p> <ul style="list-style-type: none"> • PICS standard 401 (resuscitation equipment) – several email inquiries regarding this. Agree in future to reference RCUK site that has a presentation on resuscitation equipment. • National Brain Stem Death testing forms – JF has been liaising with Kay Hawkins (NHSBT). JP gave useful feedback (JF to liaise with KH) • NHSE work on national child mortality database (tender process expected to complete June) and standardising practice relating to CDOP/Mortality review (NHS guidance Autumn) – JF updated council 	
5	<p><u>Treasurers/Finance Report (AH/ AG)</u></p> <ul style="list-style-type: none"> • Council acknowledged receipt finance report. • Contract meeting held with AAGBI. Headlines; <ul style="list-style-type: none"> - need to develop PICS website (investigate slow running of database; remove incomplete data; allow applicants to make payments online at same time as submitting their membership subscription; details of applicants automatically saved on line so that secretariat only needs to activate account once payment has been received; to be able to add contact details when adding a new user; automatic notification when member details are changed) - JF to start formal process PICS document archiving with AAGBI as per Records Management policy. Plan to have implemented by end-June (review next Council meeting) • Need to change headings all PICS webpage/ documentation to reflect CIO status. • AH reported that Council had decided not to raise membership fees despite AAGBI and PCCM costs increasing. These costs will be absorbed within existing membership fee for forthcoming year. • Cost of Insurance renewal premium (£3960.40) with CCV Southampton insurance brokers and also to Integrity Professional Services (Francis Wirgman) noted • PICS absolutely needs to get PICS membership database sorted on website. Running very slowly which is adding to AAGBI costs. CAF account still needs to be opened. • Intention to move over completely to payment by direct 	<p>Ram/Paul/Adrian to meet with AAGBI to resolve</p> <p>PR/AAGBI secretariat</p> <p>Ram/Paul/Adrian to meet with AAGBI to resolve</p>

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	<p>debit. Need to try and close standing order notifications as these carry some risk if people choose not to claim back.</p> <ul style="list-style-type: none"> Final accounts Southampton conference very unclear. (Officer discussion off-line). Apparent £12000 profit . Agree pro-rata award to S'ton. . CAF account opening requires affirmation by trustees and formal signatories of all officers. 	AG to re-send letter to SO members
6	<p><u>RCPCH/Stroke society Acute stroke in children guidance (JP)</u> 300 children/year have a stroke. Guidance prioritises pre-alert acute recognition of stroke-> rapid CT (a hyperacute response team). Might involve neuroscience and transport networks. Requirement for regional solutions. Abstract shown at PICS and also placed on website. PICS agreed to endorse guidance.</p>	
7	<p><u>APA update (YT + written submission KB)</u> - APA continuing to offer peer support. Provides evidence but does not replace RCOA. - Andy Wolf President to h/o to Charles Stack next. Chris Guildersleve secretary (president elect after CS). Simon Courtman will follow CG as secretary. - APA has produced document "Joint Professional Guidance on the Use of anaesthetics in young children" to be submitted to RCoA and AAGBI for approval - Andy Wolf and Liam Brenna representing anaesthesia on 2017 NHS England PIC and specialised surgery review - Slow progress on Paediatric Emergency Laparotomy audit (PELA) but on track for 2017 NIAA submission. - Pat Weir retiring as PICM ISAC committee representative. . APA seeking an anaesthetist (RCoA) replacement on PICM - John Smith appointed as APA rep for the Organ Donation Group. - Next APA meeting Bristol, then Liverpool in 2018</p>	
8	<p><u>Conference Report (LP)</u> Late circulation of papers had prevented careful scrutiny of Council. P-M F still concerned about budget. PICS have signed off for Hilton venue but only 17 places for stands. Agreement registration fee should stay the same. Calls for abstracts not yet begun. Council agreed to delay conference registration until clarity around delegate fees achieved.</p>	P-M F to d/w LP
9	<p><u>Science and Education (AD)</u> Committee only awarded 1 research grant but no travel grants last year. Council supported call for a single research grant as per normal timetable but to award an</p>	

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	additional grant if a high-quality application. (<i>Post meeting amendment: following off-line discussion agreement to formally open process twice a year (December and June) for 1 research grant on each occasion; AP feels this will promote interest and increase the quality of applications</i>)	
10	<p><u>Nursing education (YH)</u></p> <ul style="list-style-type: none"> - Consultation exercise for PICS nurse education proposal now closed. Very positive response. Meeting of PICSe group to finalise documentation. The latter will be available for sites to complete. 3 pilot sites : B'ham, Manchester, Liverpool. All course participants must be members of PICS. - Colin Veal in Bristol (Transport ANNP) seeking financial support (£250) for hosting next annual ANP conference in March 2018. Agreement by Council to support this. - YH would like to develop a 'skills passport'. YH asked to bring feedback to June Council meeting. - 13th May Trauma Study Day, Evelina 	
11	<p><u>PICS ECMO group (YT)</u></p> <ul style="list-style-type: none"> - Council thanked YT for considerable work. Draft ECMO training standards discussed. JF raised concern that an accredited training course could only be run in a designated ECMO respiratory centre (1.5.1). - 2 further meetings held of standards group (27th Jan, 3rd mar). Next meeting 28th April with NHSE to discuss roll of ECMO in smaller centres. - P-M F suggested need to widen standards to make reference to service specification (map across to PICS standards) 	
12	<p><u>PICS- SG (BS)</u></p> <ul style="list-style-type: none"> - BS presented summary of clinical studies currently known to PCIS-SG. Evidence of much activity. BS agreed to draw up guidance outlining 'rules' for study to qualify for PCIS endorsement. - BS/JP keen to develop academic career pathways in PIC. Deanery Academic lead for Paediatrics are responsible for placing information relating to university bids for their training posts from NIHR. - Survey of PICS membership has been sent out (100 respondents). - BESS study shelved following concerns raised by NIHR. 	
13	<p><u>Website (Ram)</u></p> <ul style="list-style-type: none"> • New features on website include events calendar function, dedicated twitter feed, • Still 4 council members to send photos / bio's (JP, JP, YT, AH) • Currently subscription cost for PICS £28000. Ram has 	PR to bring paper to

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	approached ORVID to look at group discount for electronic subscription to PCCM. Only way to do this is to cancel existing print subscription. Possibly requires a formal survey of membership	next council meeting
14	<p><u>PIC MISAC/Workforce planning (AH)</u></p> <ul style="list-style-type: none"> • On going review of curriculum. Likely to result in paired down curriculum for paediatricians. Prevailing view from Council is that PICM should require >6/12 minimum exposure CIC • New training program from Cambridge, St Marys, Nottingham • Larger number of grid applicants appointed (90% positions filled) • An example given of a Foundation Trust who had not wanted a RCPCH representative on the interview panel. Council expressed disappointment. Pointed out that RCPCH could withdraw accreditation as a training centre. • AH would like to step down from PIC MISAC representative. MB announced interest to become involved. 	
	<p><u>Trainees report (PS)</u> Masterclasses at GOS in Feb, Glasgow in May, B'ham in July. Survey of all Grid trainees to ascertain satisfaction with their centre.</p>	
15	<p><u>AOB</u> Nil</p>	
4	<p><u>Dates of future meetings (2017)</u></p> <p>March 24 – AAGBI June 20th – AAGBI July 11th Nurse managers and PIC Directors October 11th - Nottingham December 12th – AAGBI</p>	

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Attendees and Apologies

	Present	Apologies
Trustees		
Peter-Marc Fortune (Pres)	Yes	
Peter Wilson (Past-pres)	No	No
Jeff Perring (Vice-pres)	Yes	
James Fraser (Sec)	Yes	
Yvonne Heward (acting Vice-pres)	Yes	
Adrian Humphry (Treasurer)	Yes	
Fiona Lynch (Vice-pres)	No	No
P Ramnarayan (Website/Retrieval)	Yes	
Yamuna Thiru	Yes	
Margarita Burmester (Med rep)	Yes	
Lynda Pitilla (Conference liaison)	Yes	
Eldilla Rizal (PICS Trainees rep)	Yes	
Peter Sidgwick (RCPCH Trainees rep)	Yes	
Simon Gates (AHP rep)	No	Yes
John Papachan (Med rep)	Yes	
Carli Whittaker	No	Yes
Co-opted		
Akash Deep (PICS-S&E)	Yes	
Adrian Plunkett (PICS-SC)	No	Yes
Barney Scholefield (PICS-SG)	Yes	
Joe Brierley (ESPNIC)	No	No
Carl Waldmann (ICS)	No	No
Karen Bartholomew (APA)	No	Yes
Kate Brown (cardiac)	No	
In attendance		
John Speed	No	
Adam Gibbs (JS2)	Yes	

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