

Paediatric intensive Care Society: Advanced Nursing Practice

Terms of Reference.

PICS ANP group is a sub group of the Paediatric Intensive Care society and any work undertaken by this group is on behalf of the Paediatric Intensive Care Society.

Purpose

To provide consultative forum that can effectively provide advice on current and future direction for Paediatric Advanced Nurse Practitioners working within critical care

To provide advice and support on the planning, Implementation, monitoring and reporting of the ANP group activities to the Paediatric Intensive Care Society.

To provide a forum to consider issues arising from the ANP group that may be relevant to group members and their parent organisations/region.

To maximise opportunities for partnerships, networking and information sharing in relation to Advanced Nursing Practice.

To facilitate standardisation of an education and training programme for Advanced Nursing Practice within Critical Care.

To establish a national governance arrangement for all transport services to report in to in order to minimise risk and to inform best practice.

Membership

The reference group comprises:

A Nominated Chair:

The Chair of the group is appointed through a nomination/voting system undertaken by the group. The chair is appointed for a 3 year term.

Members:

There will be a nominated nursing representative (voting members) from each critical care area.

Members of the group must be actively involved in Advanced practice in their area in order to represent their parent organisation.

There will be non voting members of the group, who work in either a clinical, or education and training capacity within the critical care environment.

Internal or external persons may be invited to attend meetings at the request of the Chairperson to provide advice and assistance where necessary.

Accountability

Individual group members who agree to undertake activities on behalf of the ANP group must report back to the Chair on progress within the agreed timeframe.

Review

Any work undertaken on behalf of the group must be reported back on within an agreed timeframe.

The group will review the relevance and value of its work on an annual basis.

Working Methods

The group will adopt a shared learning approach and any sub groups will report back to the main group on their agreed activities.

All work streams to be ratified by the voting members of the group.

Frequency of Meetings

The ANP group will meet twice per year with one of the meetings coinciding with the annual PICS conference.

Voting members have a duty to attend the committee's meetings with appropriate frequency. (Minimum once a year)

Functions

At each meeting there will be a standard agenda consisting of:

- A review of previous minutes
- Work streams update

Feedback from representatives on various groups such as

- Education and Training
- Research and Audit
- Website
- Revalidation

Quorum

A quorum of a voting representative from at least five retrieval services is required for the meeting to proceed.

If "voting" members are unable to attend they may nominate another representative from their organisation to attend in their absence