

TERMS OF REFERENCE

1. Title

Paediatric Intensive Care Nurse Managers Group

2. Membership

a) Permanent members

The membership of the PICS Managers Group will comprise of Lead or nominated lead nurses from Paediatric Intensive Care Units, Paediatric High Dependency Units and Paediatric Transport Services from UK and Ireland.

Expectation is that members will attend 2 meetings in a 2 year period as contribution is key to effective productivity.

Chair of the group will be for a maximum term of 3 years. It is then expected that the Deputy Chair steps up.

b) Co-opted members

Other members of staff can be co-opted to join the group either for a particular project or for a specific agenda item or as non – voting members

c) Deputies/personal development

A member can send a deputy to the meeting as long as the deputy is fully up-to-date with the issues and is mandated to represent the core member. The Chairperson of the meeting must agree, in advance, to a deputy attending the meeting.

A member may bring a colleague to the meeting as part of the personal development of the staff.

4. Purpose

- To be a powerful voice for the unique and complex needs of children, young people and families within children's critical care services
- To lead and advance practice within children's critical care
- To share good practice and learning
- To influence and advise various professional bodies and organisations through a unified and expert voice
- To ensure effective implementation and monitoring of national standards for children's critical care by benchmarking with other units
- To provide support, expertise and coaching to all community members

5. Aims and objectives

- Sustain contribution to NHS England commissioning for Paediatric Critical Care

- Share and disseminate good practice
- Platform for professional debate (to inform PICS and RCN Children's and Young Peoples forum)
- To inform future publications/educations/workforce strategic developments across the UK and Ireland_
- Establish and maintain community membership

6. Frequency and conduct of the meetings

The meetings will be held twice a year (Spring and Autumn). Hosting the venue for the meeting will rotate to each PICU.

The meeting will have an agenda and minutes published on both the PICs and RCN website

7. What Constitutes a Quorum

The meeting will be quorate when 10 or more of the members are present.

Participation by at least 15 members is required in relation to voting or significant decision making, which includes via electronic communication.

**December 2015
LSD**

For review December 2017